

Silverdale Lutheran Church

VOUCHER

To seek reimbursement or obligate funds please fill out this form. All VOUCHERS must be approved before the money is paid. Vouchers should be placed in the Presidents or Treasure box for approval.

**Attach all receipts or invoices**

DATE: \_\_\_\_\_

Person Obligating Funds: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

For: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Check Made out to: Name:** \_\_\_\_\_

Budget item to be charged: \_\_\_\_\_

Approved By: \_\_\_\_\_ Receipts Verified: \_\_\_\_\_

Attach  
Check  
Stub Here